



Phone: (0341) 2667481(O)  
Fax: (0341) 2667274(O)  
EASTERN COALFIELDS LIMITED  
(A Subsidiary of Coal India Limited)  
*O/o the General Manager, SonepurBazari Area*  
PO: Bahula-713322, Dist.:PaschimBardhaman

Ref.No GM/SBA/SO(M)/NIA/17/84

Dated:26.05.2017

Notice Inviting Application(NIA) for Registration under self-employment generation scheme for local unemployed youths, Project affected persons (PAP)and existing vehicle contractors of SonepurBazari Area towards engagement of standard New or roadworthy vehicles on hired basis through discount bid/nomination basis.

Sealed application in prescribed format is invited for registration towards undertaking the work of engagement of new or standard roadworthy vehicles on hired basis whenever called upon, on or below the Schedule of Rates and Terms & conditions of ECL.

The registration will be valid for **Five Years**.

The Application Form along with the Notice Inviting Application can be had on any working day during office hours w.e.f. 07.06.2017 (except Saturday& Sunday) for a period of one year from the Office of the General Manager, S.B. Area, Mining Department, PO- Bahula, Dist. Burdwan(WB)713322 against a payment( including Vat applicable as on date, which is presently 14.5%) of Rs. 115/- (Rupee one hundred & fifteen) only in Cash/Demand Draft( **non-refundable**)to the Chief Cashier, S.B. Area. The demand draft of Rs. 115.00 (one hundred & fifteen only) should be drawn in favour of Eastern Coalfields Limited A/c. SonepurBazari Area on any scheduled Bank payable at its branch at Asansol.

The application form along with the Notice Inviting Application may be down loaded from ECL website [www.easterncoal.gov.in](http://www.easterncoal.gov.in) and Government portal [www.tenders.gov.in](http://www.tenders.gov.in) till 06.06.2018 for 1(one) year in that case a demand draft (non-refundable) of Rs. 115/-(one hundred & fifteen only) drawn in favour of Eastern Coalfields Limited payable A/c, SoneopurBazari Area at Asansol shall have to be submitted along with the Application form as a cost of Application Form **including VAT applicable** as on date which is presently 14.5%.

The application for registration in the prescribed format duly filled in and completed in all respect will be received in the office of General Manager, SonepurBazari Area Mining Section, PO- Bahula, Dis: Burdwan from 07.06.2017 onwards for one year.

The minimum processing period of these applications shall be 15(fifteen) days after fulfillment of all the required formalities/criteria for registration. Though all out efforts will be made to complete the process at the earliest which may be less than 15 days also.

The registration of Contractors does not entitle them, necessarily for the award of work and this registration is without prejudice to the company's right for publication of open general notice in newspapers inviting tenders from time to time for individual works and to the company's general terms & conditions of contract.

The applicant shall furnish further documentary evidence, clarifications etc. if required by the Company in support of his eligibility.

Contd..... P/2

The ECL reserves the right to reject any application, without assigning any reason whatsoever and the company's decision in the matter of registration shall be final.

This Notice Inviting Application shall be valid for a period of one year w.e.f. 07.06.2017.

This issues with the approval of competent authority.

Staff Officer (Mining)  
SonepurBazari Area

**Distribution :**

- 1) CMD, ECL – for kind information.
- 2) D(P)/D(T) OP/ D(T)P&P/D(F), ECL – for kind information.
- 3) CVO, ECL – for kind information.
- 4) GM, S.B. Area.
- 5) GM(Admn.), ECL – for wide publicity & Web site publication.
- 6) HPD(Sales), ECL, Kolkata
- 7) CGMs/GMs, All Areas of ECL – for their information and wide publicity.
- 8) AFM/ Chief Cashier, - SonepurBazari Area – for doing the needful.
- 9) The PRM, ECL, HQ. – Along with 2 copies for publication in the National/Local Newspapers as well as in website as per company's Guideline/norms.
- 10) All Notice Board, ECL, HQ.

INSTRUCTIONS/ INFORMATIONS FOR THE APPLICANTS

1. The applicant must be read the Notice and other documents related with the applications carefully, and make him/her acquired with the provisions of the NIA, different terms and conditions before submitting the application form.
2. The duly filled in application for registration must be submitted in the office of the General Manager, Mining Section, SB Area, PO- Bahula, Dist: Burdwan, WB ,PIN- 713322. The applicant shall be issued with an acknowledgement slip on submission of application. No application shall be received by post/courier.
3. All the pages along with application form and enclosures are to be serially numbered by the applicant..
4. Each page of the application as well as terms and conditions, should be signed by the applicant as a token of acceptance .The documents attached also to be signed by the applicant for authentication.
5. Conditional offers will be rejected.
6. All the enclosures /photo copies should be fully legible and duly signed by the applicant.
7. Application should be properly filled in English/Hindi and submitted as per instruction contained herein and in the application form.
8. Incomplete application form will be rejected.
9. Erasing or over writing, if any, may disqualify the application. Correction, as necessary, shall be made by crossing out and re-writing with full signature and date.
10. This Notice Inviting Application for registration of contractors is without prejudice to the company's right to the publication of open general notice inviting tender and award of work from time to time as found deemed fit by the Company.
11. Canvassing in any form is prohibited and application submitted by the applicant resort to canvassing shall be disqualified.
12. Original document, as required by the company shall have to be produced by the applicant whenever asked for verification. In the event of non-submission of original document, as advised, the application may be rejected or the decision taken by the Management, as considered appropriate, shall be final and binding on the applicant.
13. Company may ask for any other related documents towards further verification of authenticity of documents submitted by the applicant, if required.
14. Management reserves the right to cancel registration of any contractor or contractors without assigning any reason whatsoever and the company's decision shall be final binding on the contractor/contractors.
15. In case if it is found that an applicant has submitted false documents/information in support of his application then, as a penal measure, his application will be summarily rejected and further application from the same applicant shall not be considered for a period of one year from the date of submission of application.
16. In the event of non-Participation of bidders in any tender floated under SOR, in order to encourage participation in tender, the Competent Authority may relax the qualifying criteria.
17. In case any adverse report is received against the Driver or Hired vehicle, registration will be cancelled.
18. Hiding of facts while getting renewal of registration/fresh registration will result in cancellation/ denial of registration.
19. Any bid, for a work under SOR, submitted by as bidder in between the period from the date of expiry for relevant registration and the date of new/re-registration in the respective category shall be considered **invalid**.
20. The validity of Registration, on approval of competent authority against each application, shall be accorded for five years.
21. Already registered persons in response to NIA No: CGM/SBA/SO(M)/13/81 dt. 25.01.2013& GM/SBA/SO(M)/NIA/16/182 dated 07.06.2016 for the approved period will be considered as valid and so need not apply for fresh registration.

EASTERN COALFIELDS LIMITED  
 (A Subsidiary of Coal India Limited)  
 Office of the General Manager  
 SonepurBazari Area, PO-Bahula (713322)  
Dist. Burdwan( WB)

REGISTRATION OF CONTRACTORS

FORM SL. NO:

**(For office use only)**

Name of the work for which registration  
 Vehicles on hired basis.

Engagement of standard roadworthy

Issued to:

Cash Receipt /DD No: (Bank Name: )

Date for Rs. 115/- (including VAT, applicable as on date, which is  
 presently (14.5%).

Date of issue .....

(Signature of the issuing authority)

1. (a) Name of the applicant:

(b) Name of the Firm:

(c) Full address for correspondence:

(Postal Index Number must)

(d) Telephone / Mobile No:

(e) Fax / E- Mail ID (if any):

2. Details of Registration fees (**Non-refundable**) Rs. 1000/- (one thousand only) vide

Demand Draft No:

Dated: on

payable at Asansol.

Contd..P/5

### 3. ELIGIBILITY CEITERIA

#### (i) For new contractors/fresh applicants(Local unemployed youths Under self-employment general scheme)

- a) Employment Exchane Card( Photocopy to be attached) or certificate mentioning Unemployed) from SDO/ BDO/ SDM/ MLA/ Municipality Chairman/Panchayat Pradhan.
- b) Name of Bankers :
- c) Bank Account No. :
- d) Permanent Account No. (PAN)
- e) Affidavit in the prescribed format as provided (without this, the application is liable to be rejected)

#### Check List for the Documents to be submitted along with the application.

Sl. No.	Items	Enclosed (Yes/No.)
1.	C.R.No./ Demand Draft,(in favour of Eastern Coalfields Limited A/c.Sonepur Bazari "Area payable at Asansol.	
	(i) Application Fee including VAT applicable as on date, which is presently 14.5%( for each application) Rs.573/- (Non-refundable)	
	(ii) Registration Fee for Rs. 1000/- ( Non – refundable)	
2.	Permanent Account Number Card(Self attested photo-copy)	
3	Photocopy of the documents in fulfillment of the eligibility criteria	
4	Declaration regarding employment or relatives in ECL / CIL or any of its subsidiaries	
5	Affidavit in prescribed format as provided.	

**(Signature of Applicant)**

**Format  
for  
Affidavit  
On Non-Judicial  
Stamp Paper**

THAT : I, .....SOLEMNLY DECLARE

- 1. I am submitting application for the registration as contractor for commercial Vehicle under SOR against Notice Inviting Application No. .... dated .....
- 2. All information furnished by me in respect of fulfillment of eligibility criteria and qualification information of this application is complete, correct and true.
- 3. All documents/credentials submitted along with this application are genuine, Authentic, true and valid.
- 4. If any information and document submitted is found to be false/incorrect at any time department may cancel my application/tender and action as deemed fit may be taken against me, including termination of the contract, forfeiture of all dues, including earnest money and banning/delisting etc.

Signature of the applicant

Date

Seal of Notary