



EASTERN COALFIELDS LIMITED

(A Subsidiary of Coal India Limited)

ইস্টার্ন কোলফিল্ডস লিমিটেড

ईस्टर्न कोलफील्डस लिमिटेड

SALANPUR AREA, LALGANG, DIST.-BURDWAN, (WB)

TENDER NOTICE.

Ref. No.: SLN/PUR/19-20/209

Dated: .03.02.2020

Quotations are invited for the supply of materials indicated in the attached schedule.

Date and time of submission of tender: up to 01.00 PM on 18th Feb. 2020

Date and time of opening of tender: at 03.00 PM on 18th Feb. 2020 before attending tenderers.

DESCRIPTION OF THE MATERIALS FOR WHICH RATES ARE TO BE QUOTED ON F.O.R DESTINATION BASIS:

For Electrical Items.

1. HPSV Ballast 400 W, 230 V	-	18 nos.
2. HPSV Ballast 250 W, 230 V	-	15 nos.
3. HPSV Bulb 400 W	-	18 nos.
4. HPSV Bulb 250 W	-	15 nos.
5. Ignator	-	25 nos.
6. Capacitor	-	20 nos.
7. 1.5 sq mm PVC Cupper Cable Single Core	-	100 mtr.

TERMS AND CONDITIONS:

- 1) Self attested Xerox copies of PAN Card and GST Registration certificate must be submitted.
- 2) Self attested Xerox copies with seal of Manufacturer's Agency/Dealership certificate for required stores to be submitted (if any).
- 3) Proof of enlistment in any other Govt./Semi-Govt. undertaking/DGS&D, New Delhi (if any) to be submitted.
- 4) Tenders must be submitted in sealed covers if the tenders are submitted locally, the envelopes must be super scribed with the tender No. & the date of opening and put in the tender box provided for this purpose. If the tenders are sent by post, the envelopes must be super scribed in the same manner. The offers submitted through post, must be sent through Regd. Post or through speed post super scribing the NIT No. & date. Management will not take any responsibility for misplacement of offers if sent by ordinary post or otherwise. Failure to follow the above procedure shall lead to rejection of offer. Part-I (Technical Bid) and Part-II (Price bid) to be submitted in separate sealed envelope super scribing Part-I (Technical Bid) and Part-II (Price bid).
- 5) The rate shall be quoted on F.O.R destination basis. The quotation should indicate rate per unit, discount if any, total price and delivery terms.
- 6) For imported materials when actual users import license is required for, shall clearly indicate the C&F value and insurance charges separately for each item and the country of origin.
- 7) The prices quoted must be firm and the offers made must remain open for acceptance for 180 days from the date of opening of the tender.
- 8) Quotations erased or overwritten will be summarily rejected unless corrections are authenticated with the tenderer's signature. Hand written offers to be avoided. Only typed offers should be submitted.
- 9) Delivery within 30 days from the date of receipt of formal purchase order.
- 10) Payment terms: 100% payment will be made within 21 days of receipt and acceptance of materials or bill whichever is later by way of cheque drawn in your favour only.
- 11) Samples of items wherever necessary should be submitted free of cost along with the quotations for inspection by this office. Sample must be labeled with the tenderer's name, address and the tender/enquiry No. with due date of opening of the tender.
- 12) Materials are subject to inspection by an authority to be deputed for the purpose before dispatch.
- 13) The ECL has an open policy with general Insurance Corporation by which the materials dispatched on F.O.R basis are covered and the prices quoted should hence be inclusive of insurance charges.
- 14) The packing of all the materials quoted shall conform to the requirements of the carriers.
- 15) The acceptance of tender if placed will be subject to the terms and conditions given separately.

If the order is placed on the assurance of earlier delivery offered in reference to the lowest accepted offer & in case of failure, you will be liable to pay the difference between the lowest acceptance offer and your offer.

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- 16) The tenderers shall quote of the specifications given. They are however at liberty to quote for any other alternatives which in their option will serve the purpose.
- 17) Amount of GST and other charges if any should be mentioned separately.
- 18) ECL reserves the right to accept or reject the tender fully or partly and to increase/decrease the quantity and to distribute the order between more than one tenderer without assigning any reason what so ever.
- 19) **Tender Value:** The estimated value of the tender **Rs. 1,53,317.00** ((Rupees One Lakh Fifty Three thousand Three Hundred Seventeen only)
- 20) **Earnest Money:** The offer should accompany Earnest money deposit of **Rs. 3,066/-** (Rupees Three thousand Sixty Six only) in the form of Bank Draft in favour of "**Eastern Coalfields Limited A/C Salanpur Area**" payable at Asansol. The earnest money shall be retained in case of successful bidders and will be returned to the unsuccessful tenderer immediately after finalization of the tender. **Non-submission of earnest money along with the offer will lead to the disqualification of the offer without any reference to the tenderers.** Earnest money shall be forfeited if any tenderer withdraw their offer before finalization of the tender or fails to accept the order. Ancillary Units of ECL, DGS&D, NSIC registered firms for the tendered item (subject to submission of documentary evidence along with tender) MSME firm (Manufacturing unit for the tendered items) and State/Central Govt. organizations/PSUs are exempted from earnest money deposit. Earnest money deposit bears no interest.
- 21) **Security deposit:** The successful bidder has to deposit 10% of the order value (**IF THE VALUE OF EACH ORDER IS RS. ONE LAKH AND MORE**) in the form of Bank Draft/Bank Guarantee within 21 days from the date of placement of order as security deposit which will be returned after successful execution of the order/supply of materials. However, a penal interest of 12% per annum shall be charged for the delay beyond 21 (Twenty-One) days, i.e. from 22nd day after the date of receipt of the order. Further, if the 60th day happens to be a declared holiday, submission of security deposit can be accepted on the next working day.) For unsuccessful supplies, the security money will be forfeited. In case the firm fails to deposit the security money, the order shall be cancelled and the performance of the supplier will be recorded adversely. Ancillary Units of ECL, DGS&D, NSIC registered firms for the tendered items (subject to submission of documentary evidence along with tender) MSME firm (Manufacturing unit for the tendered items) and State/Central Govt. organizations/PSUs are exempted from security money deposit. Security money deposit bears no interest.

22) SPECIAL TERMS AND CONDITIONS:

- a. The **make/brand** of the materials to be supplied must be mentioned in the offer.
- b. Firms who are manufacturer must submit their complete and valid **NSIC/DGS&D** registration with the list of items attached along with ancillary certificate if any with ECL.
- c. Self attested **Xerox copies of any Purchase orders** for same/similar items from any Govt. Organization/PSU must be enclosed.
- d. **Price Certificate** certifying that the rates charged are same as charged to other govt. organizations/PSU and subsidiaries of CIL are same must be submitted.
- e. **GST Rate & HSN Code** of the tendered items should be mentioned in the quotation.
- f. Xerox copy of **PAN card and GST** registration must be enclosed along with the offer.
- g. **Banker's name with Bank A/c No. and IFS code** must be mentioned.
- h. The items must be guaranteed for a period of **12 Months from the date of fitment or 18 Months from the date of supply** whichever is earlier.
- i. L. D. Clause: In case the supplier fails to deliver the materials within the specified delivery period, a sum not exceeding 0.5% of the value of the store in arrear per week will be recovered subject to a maximum of 10% or to cancel the order and/or purchase from other sources at the firms risk and cost.
- j. Please super scribe on the envelop "Tender No. and due date of opening".
- k. Whether registered under MSED Act : YES / NO (if yes, the registration number and validity thereof).

Dy. Manager (X)/M.M
Salanpur Area.

CC:-

1. CVO, ECL, HQ, Sanctoria.
2. Area Engineer (E&M), Salanpur Area,
3. AFM, Salanpur Area,
6. Notice Board, Salanpur Area,