

# ईस्टर्नकोलफील्ड्सलिमिटेड

(कोलइंडियालिमिटेडकीएकअनुषंगीकंपनी)

## महाप्रबंधककार्यालय

बांकोलाक्षेत्र, पोस्ट-उखरा,

जिला-पश्चिमबर्दवान, पश्चिमबंगाल-७१३३६३



E&M DEPARTMENT

# EASTERN COALFIELDS LIMITED

(A Subsidiary of Coal India Ltd.)

OFFICE OF THE GENERAL MANAGER,

Bankola Area, P.O. Ukhra,

Dt. Paschim Burdwan(W.B), Pin-713 363

Ph: No. 0341-2665491/492/493/494

Fax No. 0341-2665366

CIN - U10101 WB1975 GO I0300295

## NOTICE INVITING TENDER

### Tender No: ECL/BA/GM/E&M/TENDER/20-21/ 400 Dated:14.01.2021

(Before submission of tender, the bidder must read all the information in the NIT carefully.) HANDWRITTEN QUOTATIONS WILL BE DISQUALIFIED. Sealed quotations, along with the required documents (as mentioned below) are invited from competent & interested bidders for the following jobs. Any irrelevant document(s) must not be enclosed with the bid:

01. Job Description:	<b>Erection of Chemical Earth Pit for Lighting Transformers 11KV/440V, 500KVA at PS unit No. 6 Pit Surface Sub-Station of Shankarpur Colliery under Bankola Area.</b>		
02. Place of work:	<b>Shankarpur Colliery</b>		
03. Estimated value of work(including GST):	<b>1,83,963.00</b>		
04. Job Completion Time in DAYS (as per para 11-z of NIT):	<b>25days</b>		
05. Dates on which the tender document will be available from the Office of the Area Engineer(E&M), Bankola Area, upto 12:30PM on working days:	<b>15.01.2021-21.01.2021</b>		
06. Date & time of submission of completed tender papers, in prescribed manner, in the "TENDER DROP BOX" in the Office of the Area Engineer(E&M), Bankola Area, within 1:00PM:	<b>22.01.2021</b>		
07. Date of opening of tender:( or the same time on the next working day, if it could not be opened on the said date due to any unavoidable circumstances)	<b>at 3:30PM on 22.01.2021</b>		
08. Interested bidders may inspect the said job & site within office hours with due permission of the appropriate Authority of the site, before submission of their quotation.			
09. Tender paper must be submitted in <b>ONE, sealed, A4 size envelope</b> . The sealed, A4 size envelope must contain all the necessary documents, as stated below. The envelope should be subscribed with the reference NIT no., date of opening, address of the tenderer & tenderer with complete & valid contact details (Postal Address, phone number, e-mail, fax etc) of the tenderer.			
10. The envelope should contain the following documents: (Documents should not be folded)			
a) <b>BID SECURING DECLARATION (BSD) (in lieu of Earnest Money Deposit (EMD)):</b>			
Bidders shall have to sign a Bid securing declaration accepting that if they withdraw or modify their Bids during the period of validity, or if they are awarded the contract and they fail to sign the contract, or to submit a performance security before the deadline or any other default which attracts forfeiture of EMD (as per bid documents ) as defined in the request for bids document, they will be banned for two years from being eligible to submit Bids in CIL and its subsidiaries			
b) Clear photocopy of <b>PERMANENT ACCOUNT NUMBER(PAN)</b> issued by Income Tax Department, Govt. of India in A4 size paper, duly signed & stamped by the bidder.			
c) Clear photocopy of <b>Legal Status</b> of the bidder in A4 size paper, duly signed & stamped by the bidder/partners. Legal status may have Any one of the following documents- (i). Affidavit or any other document to prove proprietorship/Individual status of the bidder, (ii)Partnership deed containing name of partners, (iii) Memorandum & Article of Association with certificate of incorporation containing name of bidder.			
d) Clear photocopy of <b>GST registration certificate</b> (i.e. GST Identification Number) ( <b>Not Applicable for Exempted Goods/Services</b> ) issued by appropriate authority, if bidder is GST unregistered bidder/Dealer then A Certificate from a practicing Chartered Accountant having membership number with Institute of Chartered Accountants of India certifying that the bidder is GST unregistered bidder/dealer in compliance with the relevant GST rules, in A4 size paper duly signed & stamped by the bidder.			
e) <b>LETTER OF BID (LOB)</b> as per prescribed format on Bidder's letterhead. The content of the "Letter of Bid" submitted by the bidder must be the same as per the format provided with tender documents and it should not contain any other information. If there is any change in the contents of LOB submitted by bidder as compared to the format of LOB provided by the department with NIT document, then the bid will be rejected. However inclusion of any additional redundant information by the Bidder in the submitted LOB, which does not contradict the content and spirit of original format of LOB submitted by department will not be a cause of rejection of his/her bid.			
f) <b>PRICE BID:</b> The Price bid containing the Bill of Quantity must be submitted with tender papers with the stamp & signature of the bidder. This will be provided with tender document and bidder will quote the rates for all items. The Price-bid will be in Item Rate or Percentage Rate BOQ format and the bidder will have to quote for all the tendered items and the L-1 will be decided on overall quoted value (i.e. Cost to company). The price quoted must be legible & written in numerical. Overwriting or illegibility in the price quoted will cause disqualification of the bid.			
g) Clear photocopy of valid <b>Electrical License (for Electrical Work)</b> issued by Electrical Licensing Board/ Authority of any Indian State/UT in accordance with IE Rule-45 in the name of the proprietor or in case the bidder is a JV at least one Partner of JV should possess the valid electrical contractor's Licence, in A4 size paper, duly signed & stamped by the bidder.			
h) Clear photocopy of valid <b>CMPF/EPF Registration Certificate</b> (The bidder should possess a valid Registration No. under CMPF/EPF issued from the office of the Competent Authority) in A4 size paper, duly signed & stamped by the bidder.			
i) <b>Declaration of undertaking</b> , as per the specified format.			
j) <b>Declaration of price fall clause</b> (if applicable).			
k) <b>WORK EXPERIENCE:</b> The intending tenderer must have in its name as a prime contractor experience of having successfully completed similar works during last 7 (Seven) Years ending last day of month previous to the one in which bid applications are invited (i.e. eligibility period) should be either of the following:-			
Three similar completed works each costing not less than the amount equal to 40% of the estimated cost. OR Two similar completed works each costing not less than the amount equal to 50% of the estimated cost.. OR One similar completed work costing not less than the amount equal to 80% of the estimated cost.			
l) <b>A TYPED forwarding letter</b> in the letterhead of the bidder with the stamp & signature of the bidder(s), addressed to the undersigned, wherein the following must be mentioned:i) The list of documents submitted. ii)A declaration by the bidder that the bidder agrees to the terms & conditions of the NIT, failing which, it will be assumed that the bidder disagrees to the terms of the NIT. Hence, the bid will be disqualified.			

**11. OTHER TERMS & CONDITIONS:**

- (a) Only the tender, accompanied by the documents mentioned in paragraph 9 & 10 will be considered for evaluation. If the bidder(s) fails to submit any of the documents as per paragraph 10 & 11, his bid will be disqualified.
- (b) (1) The L1 bidder has to deposit PSD @3% of the Work order value, within 21 days of the work order date as a demand draft ONLY, In case the time period of completion of the work is less than 21 days the contractor will have to deposit performance security within the time period stipulated in the issued work order. Retention money @5% will be deducted from the Running Account Bill, which will be refunded with the final bill, subject to satisfactory job completion. The PSD will be released after successful completion of guarantee period.
- (c) If they withdraw or modify their Bids during the period of validity, or if they are awarded the contract and they fail to sign the contract, or to submit a performance security before the deadline or any other default which attracts forfeiture of EMD (as per bid documents) as defined in the request for bids document, they will be banned for two years from being eligible to submit Bids in CIL and its subsidiaries
- (d) The job has to be done strictly as per the terms of the NIT & has to be completed within the prescribed time. Any delay in completion of the work from the stipulated time will result in suitable deductions in the form of L.D. from the bill of the bidder, as per the Company's rule.
- (e) The job has to be done under directives & supervision of the authorized Officer of Management. Inspection authority: AE(E&M)/Representatives, Bankola Area.
- (f) The contract may be terminated by the company if it is found that the information furnished at the time of tender were false and action may be taken as per standing terms and condition of ECL.
- (g) The provision of storage of materials should be made at the site of work at the contractor's own cost.
- (h) Related electrical jobs, if any, are to be done strictly as per CER, 2010 and any Circular (amendment up to date).
- (i) Management may inspect the quality of work including supply & fittings of all required materials related to the said job, anytime. If it is found that any working/supply are not as per the NIT, the management have the right to stop the job or can turn down the contract without any payment to the bidder.
- (j) Guarantee period is 01 Year from actual use or from date of supply, whichever is earlier. If any defects are found, the bidder has to rectify the same at his own cost. Quarterly servicing is to be provided during period of warranty, wherever applicable.
- (k) The Company reserves the right to postpone/extend the date of receipt and opening of tender or to reject the Tender partly or wholly without assigning any reason whatsoever.
- (l) ECL would not be liable for any compensation due to stoppage/change in scope of work due to local disturbance, change in Govt., Policy, Law and any Other Judiciary obstruction or delay by an outside elements/agency.
- (m) All Safety precautions must be maintained, the responsibility of the same will lie with the tenderee.
- (n) DGMS norms should be complied with, wherever applicable.
- (o) The site can be changed, if required as per the decision of the Management.
- (p) The bidder will have to make payment to your workmen as per Minimum Wages Act. You also have to observe the Contract Labour (Regulation & Abolition) Act 1970, CER 2010, Contract Labour (Regulation & Abolition) Central Rules 1971 & any amendment circular till date, if applicable and have to pay compensation to them due to accident or for other reasons.
- (q) You shall engage skilled and VT trained workmen for successful and timely execution of the work. All the contractor's workmen should have initial medical examination, PHE, initial V.T. and refresher training and on job training as per Mine Rule.
- (r) You have to abide by the PF/CMPF rules & regulations. Also, you have to submit documentary evidence of deposition of PF/CMPF to your worker along with labour payment certificate (wherever applicable) certified by the concerned Personnel Department.
- (s) Group insurance, in favour of persons engaged in the work being done in the mines by the contractor shall be taken by him and payment of premium for insurance is the responsibility of the contractor only. However the contractor will pay the insurance premium and there after CIL would reimburse it subsequently.
- (t) The contractor shall be responsible for making arrangement for accommodation and social needs of the staff and workers under his employment at his own cost.
- (u) Insurance, compensation, supervision, safety & security of all materials related to the contract will be only the bidder's liability till handing over of the completed job to Bankola Area, ECL. The bidder should ensure that all materials supplied by them should be ISI marked or of high quality, as applicable.
- (v) Price quoted to the tenderee must not be more than the Price Quoted by the Tenderer to other Public Sector/ Govt./Quasi Govt. Organization for same type of job and that should be certified in related tender. A declaration in this regard has to be submitted, as per Annexure.
- (w) The partnership deed and power of attorney, if any, will have to be submitted well in advance prior to the preparation of RA/Final bill.
- (x) Paying Authority – Area Finance Manager, Bankola Area, ECL.
- (y) Payment against this contract will be made as per the Company's existing rules. Payment shall be made through NEFT/RTGS. GST & other taxes (whenever applicable) will be deducted as per the rule of the respective Acts. Further, the bidder has to mention the following details in CAPITAL letters in the bill: Account number, Name of bank, Name of branch, IFSC code of branch, PAN number, PF registration number (wherever applicable), GST registration number, as per the Government's directives. If PAN & GST registration numbers are not mentioned on the face of the bill, higher rate of taxation will be imposed, as per the rules of the Act.
- (z) Commencement of Work: The work should be completed within the stipulated period which shall be reckoned from the 10th day of issue of Letter of Acceptance/work order or from the actual date of handing over the site or handing over reasonable number of working drawings to the contractor, whichever is later
- aa) Bid Validity 120 days
- ab) All other terms & conditions will be as per the latest & updated company norms.

Copy CC to: (via e-mail)

(E&amp;M)

- G.M.(E&M),ECL,HQ ,SanctoriaBankola Area
- G.M.(Vigilance),ECL.
- G.M., Bankola Area.
- AGM / AFM./ MM, Bankola Area
- All T.C. Members, Bankola Area.
- All A.E.(E&M),All Areas, ECL.
- All Agents, Bankola Area.
- Asansol Chamber of Commerce, 361, GT Road, Asansol, Dist-Burdwan (WB)-713304
- Raniganj Chamber of Commerce, BP KhaitanRoad ,PO-BOX 5 Raniganj, Dist-Burdwan (WB)-713347
- Notice Board, Bankola Area.
- Cashier, Bankola Area