

(A Subsidiary of Coal India Limited)  
A Government of India Enterprise

Regd. Office:  
Eastern Coalfields Limited  
Sanctoria, P.O. Disergarh  
Dist. Paschim Burdwan, (W.B)



Office of the Agent,  
Ratibati Workshop  
P.O. Kalipahari, PIN 713339  
Dist. Paschim Burdwan, (W.B)

**GSTIN: GST No.-19AAACE7590E1ZI**

**Ref No: ECL/RW/21-22/64**

**Date: 16.07.2021**

## **TENDER DOCUMENT CORRIGENDUM**

**Tender No: ECL/RW/T/21-22/05**

**Date: 14.07.2021**

Information to the bidder:

- 1) Legal Status of the bidder/Trade License must be enclosed with bid
- 2) Security Deposit:
  - A) Performance Security (first part of Security Deposit) should be 3% of annualized contract value or contract value whichever is less to be submitted within 21 days of award of work / issuance of LOA by the successful bidder in any of the form given below:
  - B) All Running on Account Bills shall be paid at 95%. The balance 5% shall be treated as retention money and will be second part of security deposit.
- 3) Refund of Security deposit:
  - Performance Security (First part of security deposit) shall be refunded within 60 days of the completion of the work
  - Retention Money (Second part of security deposit) shall be refunded after 180 days of the completion of the work.

All other terms and conditions will be as per ECL terms & conditions.

Agent  
Ratibati Workshop



Coal India Ltd.

**EASTERN COALFIELDS LIMITED**  
(A Subsidiary of Coal India Ltd.)  
Office of the Agent, Ratibati Workshop,  
P.O- Kalipahari, Dist.: Paschim Burdwan, W.B.713339  
Email ID- ratibatiworkshop@gmail.com

**Tender No. ECL/RW/Tender/21-22/05**

**Dates: 14.07.2021**

Sealed tenders are invited from reputed experienced competent and resourceful contractor for the following job of Ratibati Workshop.

Sl. No.	Description of Job	Estimated Cost excluding GST	Job Completion
1	Transportation of misc. Iron & Steel materials from different sources (E&M Workshop) to Ratibati Workshop as and when required for three months	Rs. 157911.68	03 Months

Issue of tender document begins on 15.07.2021 from 10 A.M, all working days except Sunday and holiday and closed on 28.07.2021 up 12.30 A.M

Date & time of submission of tender documents till 29.07.2021 up to 11.00 A.M at office of the Agent, Ratibati Workshop

Date & time of opening of tender on 29.07.2021 at 11.30 A.M at Agent, Ratibati Workshop.

**ELIGIBILITY CRITERIA/TERMS & CONDITIONS: -**

1. Bid security declaration, undertaking, fleet requirement must be enclosed with tender (Format will be available in tender documents)
2. Copy of PAN Card must be enclosed with tender.
3. Copy of GST Registration Certificate must be enclosed with tender.
4. GST applicable as per rule.
5. Any hand writing quotation will not be allowed for this purpose.
6. **L.D:** - For delay, LD shall be deducted as per Co.'s rule.
8. Job Completion: 03 Months.
9. **Payment:** - Within 30 days after acceptance & successful completion of job.
10. **Paying authority:** - Asst. Manager (F), Ratibati Workshop.
11. **Inspection:** - Inspection will be done by authorized representative of management.
12. All other general terms & conditions will be applicable as per ECL rule.
13. If any information submitted by bidder is found to be false/incorrect, competent authority may cancel the tender at any time and action as deemed fit may be taken against bidder, including termination of the contract, and banning/blacklisting of the firms.

The tenderers should visit the site of work and obtain all the necessary information before offering their tenders. The management reserves the right to accept or reject any or all the tenders without assigning any reason what so ever.

  
Agent

Ratibati Workshop

C.C:-

1. GM (E&M)/HOD, ECL HQ
2. G.M. All Area, ECL
3. Agent/Manager, PCW/ NCW/ BEFW/ SCW
4. Chamber of commerce, Asansol/ Raniganj Chamber Bhawan
5. TCM Ratibati Workshop & Notice Board Ratibati workshop.

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**GSTIN: GST No.-19AAACE7590E1ZI**

***Tender No: ECL/RW/T/21-22/05 Date: 14.07.2021***

## TENDER DOCUMENT

<b>Issued To</b>	M/s
<b>Address</b>	
<b>Date of issue</b>	
<b>Signature of the issuing Authority</b>	

**SCOPE OF WORK:**

Transportation of misc. Iron & Steel materials from different sources (E&M workshop & stores) to Ratibati Workshop as and when required for three months.

**INFORMATION TO BIDDERS:**

1. It is a one-part bid. Envelope shall have the name & address of the bidder along with tender reference no.
2. Price Bid format appearing at last page of this tender document. Submitted price bid as per format filled with neatly through envelope. Each page of this tender document should be signed as a token of acceptance of the terms & conditions of the tender and submitted with envelop. Final price should be mentioned in the Figures & Words.
5. The documents attached with the tender must be authenticated by ink signature. Hand written offer will not be acceptable. Overwriting & cutting must be initialed.
6. The firm must submit GST related documents
7. Envelope – shall contain following (Eligibility Criteria)
  - i) **Bid Security Declaration**
  - ii) **GST registration certificate or exemption certificate by practicing Chartered Accountant having membership number**
  - iii) **Name of Banker & the Bank account nos. should be mentioned**
  - iv) **Self-attested copy of PAN card to be enclosed.**
  - v) **Fleet requirement as per format enclosed**
  - vi) **Undertaking as per format**
  - vii) **Self-attested tender documents by the bidder with filled up price bid**
8. Bidders if they so desire may witness the opening the bids on the date notified.
9. The Company reserves the right to postpone the date of receipt and opening of tenders or to cancel the tenders without assigning any reason whatsoever.
10. The Company reserves its right to allow Public Enterprises purchase preference facility as admissible under prevailing policy.
11. This Tender Notice shall be deemed part of the Contract Agreement.
12. No subletting of work as a whole by the contractor is permissible. Subletting of work in piece rated jobs is permissible with the prior approval of the department.
13. Workers are to be paid as per the minimum wages act applicable during the contract period. The payment of wages of the tenderer workers

14. The Company does not bind itself to accept the lowest tender and reserves the right to reject any or all the tenders without assigning any reasons whatsoever and to split up the work between two or more tenderers or accept the tender in part and not in its entirety.
14. **Foreclosure of contract:**  
 If at any time after acceptance of the tender the company decides to abandon or reduce the scope of work for any reason whatsoever the company, through its Engineer-in-Charge, shall give notice in writing to that effect to the contractor and contractor shall act accordingly in the matter. In the event of abandonment, the contractor shall have no claim to any payment of compensation or otherwise whatsoever, other than those mentioned below: -  
 A) to pay reasonable amount assessed and certified by the Engineer-in-Charge of the expenditure incurred, if any, by the contractor on preliminary works at site e.g. temporary access roads, temporary construction for labour and staff quarters, office accommodation, storage of materials, water storage tanks and water supply for the work including supply to labour/ staff quarters, office etc.  
 B) to pay the contractor at the contract rates full amount for works executed and measured at site up to the date of such abandonment.  
 C) to pay for the materials brought to site or to be delivered at site, which the contractor is legally liable to pay, for the purpose of consumption in works carried out or were to be carried out but for the foreclosure, including the cost of purchase and transportation and cost of delivery of such materials. The materials to be taken over by the company should be in good condition and the company may allow at its discretion the contractor to retain the materials in full or in part if so desired by him and to be transported by the contractor from site to his place at his own cost with due permission of the EIC.  
 D) to take back the materials issued by the company but remaining unused, if any, in the work on the date of abandonment/reduction in the work, at the original issue price less allowance for any deterioration or damage caused while in custody of the contractor.  
 E) to pay for the transportation of tools and plants of the contractor from site to contractor's place or to any other destination, whichever is less.
15. Matters relating to any dispute or difference arising out of this tender and subsequent contract awarded based on this tender shall be subject to the jurisdiction of District Court, where the subject work is to be executed.
16. All disputes are subject to Asansol Jurisdiction. In case of any dispute, the decision of Agent, RatibatiWorkshop, ECL will be final.

## **TERMS & CONDITIONS**

1. Successful contractor has to comply the provision laid down under the Contractor Labor (regulation & abolition) Act 1970, Central Govt. Minimum Wages Act & CMPF/EPF regulation. (if applicable for the purpose)
2. ECL would not be liable any compensation due to stoppage/change in scope of work due to local disturbance, change in Govt. policy, law and any other judiciary obstruction of delay by any outside element/agency.
3. Income deduction will be made as per the rules & regulations enforced in connection with Taxes time to time and other statutory taxes and duties enforced by Govt.
4. ECL will not be liable for contravention of Govt. notification on transport rule or Motor vehicle Act. Other terms & conditions will be as per NIT & general terms & conditions will be as per Co.'s norms.
5. Transporter will arrange road permit at his cost.
6. Loading & Movement of Truck will be regulated as per Motor Vehicle Act
7. It will be responsibility of transporter for safe & timely carriage of the materials during transit till delivery of the materials to the Store.
8. It will be responsibility of transporter, related to engagement of labor for loading & unloading.
9. ECL shall not be held responsible in case of any accident during transit of materials.
10. **Actual Quantity required for collection of materials from each source may vary**
11. **Detention Charges:** 1260/- per day for truck
12. **Minimum Charge:** In case of material transported as per release order is less than 10 MT/Truck, then you will be paid the charges 10 MT/ Truck, as applicable.
13. **Empty Return:** If the Truck returned empty, freight may be paid 5 MT/Truck, subject to produce of the documentary evidence of the establishment that you are not in fault for the empty return.
14. Contractor shall be fully responsible for any damage to the Co.'s property. Proportionate amount will be deducted from the bill due to loss of Co.'s property.
15. Successful bidder will have to submit the list of authorized person/staff with attested signature & photograph at store who will receive the materials as per advice of Ratibati Workshop. This should be valid for contract period and if any changes, will have to be informed in writing. Contractor or his authorized person must present at the time of execution of the work.
16. Inspection will be made by concern Dept. Head or his authorized person.

- 17. Payment:** The Consignee will make 100% payment within 30 days after receipt and acceptance of the materials.
- 18.** No claim regarding diesel price escalation will be entertained.
- 19.** Toll Tax, Weigh bridge charges and any other tax will be paid as per ECL norms on production of necessary documents.
- 20.** During the contract period you have to provide required Truck, driver, Khalasi, working labors required for job, loading, unloading and stacking. In case failure Management serves the right to transport the materials through other transport and difference of transport charge will be borne by you. The Vehicle should be loaded within the carrying capacity and for overloading you will be liable if any.
- 21.** Material loading, unloading will be done only during office working hours i.e. from 8:00 AM to 5:00 PM and no materials will be accepted before & after office working hours & on Sundays & Holidays.
- 22. Insurance:** Material will remain entirely at the risk of transporter till it is transported up to the destiny. In case of loss, the cost of the same will be recovered from bills/security deposit.
- 23. Penalty:** If materials will not been delivered in scheduled time, the penalty will be decided by competent authority as per Co's rules.
- 24.** Vehicles will be placed by you as per program in time and program will be confirmed to you before 08 hours before over telephone and you will have to keep close liaison with this office for obtaining program for transportation of materials.
- 25.** Final weighing of the vehicle be done at the Co's weigh bridge and in case of problem weighing will be done nearby weighbridge, if done outside payment charges will be reimbursed against original documentary proof.
- 26.** Management reserves right to conclude now on future parallel contract with other transporter at any time without assigning any reason without notice.
- 27. Bidders will quote for collecting materials from each destination as mentioned in the BOQ. However actual quantity of collection from each source may vary as per demand/ as DO allocated from competent authority.**
- 28.** Additional T&C:

A	Consignee	Agent, Ratibati Workshop
B	Commencement of work	Shall be treated from the date of issue of Work Order
C	Completion Time	3 months
D	Validity	Validity of offer should be 120 days
E	Paying Authority	Dy. Manager (F) Ratibati Workshop
F	Payment	<b>Payment will be done on monthly basis</b>
G	Insurance of workmen	Contractor at their own cost shall make/arrange insurance for their workmen against any accident etc. to protect their own interest and the interest of workmen. Failure of contractor shall not absolve them from their obligations. Compensation, if any, shall have to be paid & borne by the contractor only.
H	Safety	Safe handling (safety) shall be responsibility of the Contractor. If any accident occurs during working hours, management would not be responsible for the said reason.
I	Applicability of Rules	All rules, regulations, Acts notified by the Govt. shall be applicable to the tender/contract.
J	Compensation	ECL would not be liable any compensation due to stoppage/change in scope of work due to local disturbance, change in Govt. policy, law and any other judiciary obstruction of delay by any outside element/agency.

## **BID SECURING DECLARATION (BSD)**

(On Letter Head of Bidder)

I / We,....., Proprietor/Partner/Legal  
Attorney/Director/Accredited Representative of M/S. ....and submitting  
Bid for the  
work.....  
.....against NIT  
No.....Dated.....solemnly declares that:

i) If, I/We withdraw or modify my/our Bids during the period of validity,

OR

ii) If, I/We am/are awarded the contract and fail to sign the contract within the stipulated time as per bid document,

OR

iii) If, I/We, fail to submit Performance Security before deadline,

OR

iv) Any other default which attracts forfeiture of EMD as defined in the Tender documents,

then, I/We will be banned for 02 (two) years from being eligible to submit Bids in CIL and its subsidiaries.

**Signature of the Bidder**

**or**

**his Authorized representatively**

**(In case of partnership / JV, signature of  
all partners of partnership firm / JV)**

Date.....

**FORMAT OF UNDERTAKING**  
**(To be filled & submitted in the letter head of bidder)**

I / We, ....., Proprietor/Partner/Legal Attorney/Director/  
Accredited Representative of M/S ....., solemnly declare that:

1. I/We am/are submitting Bid for the work ..... against NIT No/Tender ID ..... Dated ..... and I/we offer to execute the work in accordance with all the terms, conditions and provisions of the bid.
2. Myself/Our Partners/Directors don't has/have any relative as employee of ..... (Name of the Company).
3. All information furnished by us in respect of fulfillment of eligibility criteria and qualification information of this Bid is complete, correct and true.
4. All copy of documents, credentials and documents submitted along with this Bid are genuine, authentic, true and valid.
5. I/ We hereby authorize department to seek references / clarifications from our Bankers.
6. We hereby undertake that we shall register and obtain license from the competent authority under the contract labour (Regulation & Abolition Act) as relevant, if applicable.
7. \*I/We hereby confirm that we have registration with CMPF / EPF Authorities. We shall make necessary payments as required under law.

Or

\*I/We hereby undertake that we shall take appropriate steps for registration as relevant under CMPF/ EPF authorities, if applicable. We shall make necessary payments as required under law.

8. \*I/We have not been banned or delisted by any Govt., or Quasi Govt. Agencies or PSUs(In case of JV, all partners are covered).

Or

\*I / We ..... have been banned by the organization named " ....." for a period Of year/s, effective from ..... to ..... (in case of JV, name (s) of the JV Partner(s)).

9. If any information and document submitted is found to be false/ incorrect at any time, department may cancel my/our Bid and action as deemed fit may be taken against me/us, including termination of the contract, forfeiture of all dues including Earnest Money and banning of our firm and all partners of the firm etc.

\* Delete whichever is not applicable.

Dated.....

Signature of the Bidder

**Format of Fleet Requirement**  
**(To be filled & submitted in the letter head of bidder)**

I/We, ....., Proprietor/Partner/Legal Attorney/director/ Accredited Representative of  
M/S. ...., solemnly declare that:

1. We are submitting Bid for the work ..... against Bid Notice No.....  
dated.....

1. We hereby confirm that we shall deploy truck / dumper required capacity as per NIT either owned or through hiring.

Type of Fleet/ Equipment	Measure of Capacity	Unit of Capacity	Minimum Capacity required	Total Equivalent Capacity required to be deployed daily for execution of work
Truck/Dumper	Carrying capacity	Ton	10 Ton	1 No

Dated..... Signature of the Bidder

## **PRICE BID FORMAT**

**Tender No.: ECL/RW/Tender/21-22/05Dated. 14.07.2021**

**Name of the Work:**Transportation of misc. Iron & Steel materials from different sources (E&M workshop & stores) to Ratibati Workshop as and when required for three months

<b>Sl. No.</b>	<b>Transportation of Iron &amp; Steel materials including loading &amp; unloading</b>	<b>Qty</b>	<b>Estimated Rate</b>	<b>Amount Rs.</b>
<b>1</b>	<b>From Poniati Workshop to Ratibati Workshop by truck</b>	<b>100MT</b>		
<b>2</b>	<b>From Sodepur Workshop to Ratibati Workshop by truck</b>	<b>35 MT</b>		
<b>3</b>	<b>From Neamatpur Workshop to Ratibati Workshop by truck</b>	<b>09MT</b>		
<b>4</b>	<b>From B.E.F.W Workshop to Ratibati Workshop by truck</b>	<b>06MT</b>		
<b>5</b>	<b>Cutting of Iron &amp; Steel materials like TMT Bar, Hollow Tube, MS Sheet/Flat, MS Angle, MS Channel etc</b>	<b>150MT</b>		
<b>Total</b>				
<b>GST @ 5%</b>				
<b>Grand Total</b>				

**Total Rs. (In word) .....**

**Signature & date**

**Address.....**

.....

.....

**Stamp of bidder**