

ईस्टर्न कोलफील्ड्स लिमिटेड महाप्रबंधक का कार्यालय सोदपुर, पत्रालय- सुंदरचक, जिला- बर्धमान, पश्चिम बंगाल-713360 वेबसाइट- www.easterncoal.nic.in		<b>EASTERN COALFIELDS LIMITED</b> Office of the General Manager Sodepur Area P.O.: Sundarchak, Dist. Burdwan (WB); PIN-713360 Website- <a href="http://www.easterncoal.nic.in">www.easterncoal.nic.in</a>
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NIT No: - ECL/SDPA/GM/SUR/Tender/2025/2326

Dated: - 05.03.2025

**NOTICE INVITING TENDER OF WORKS NATURE**

Sealed Tenders are invited offline from the eligible bidders for the following jobs under Sodepur Area.

S. No.	Name of Work	Estimated Cost of Work (Without GST (In Rs.))	GST on estimated cost of work (In Rs.)	Estimated cost of work (Including GST) (In Rs.)	Earnest Money (In Rs.) (EMD will be exempted in case of MSME)	Period of completion (In days)
1(a)	Surveying coal stock measurement, preparation of volume calculation sheet and printing at coal depot of different mines of Sodepur Area	93100.00	16758.00	109858.00	1400.00	07(Seven) days
1(b)	Digitally preparation grid fixing, datum conversion, geo-refencing of colliery plan to UTM/WGS84 Grid and composition with CBM boundary plan and showing CBM overlapping zone under Sodepur Area with GECL	155260.00	27946.80	183206.80	22300.00	07(Seven) days
1(c)	Digitally updating and scale conversion of different collieries statutory mine plan in the scale of 1:4000 RF under Sodepur Area, ECL	157767.75	28398.20	186165.95	2400.00	07(Seven) days

**Note: - No Application/tender Fee.**

1	Issue of T.D	Begins on 17.03.2025 & Closes on 21.03.2025 during office hours up to 1.00 P.M (Issue/Sale on working days except on Holiday)
2	Place of issue of T.D	Office of the General Manager, Sodepur Area, PO: Sundarchak, Dist: Burdwan (WB) PIN.713360,
3	Date & Time of Submission of tender	On 21.03.2025 from 01.30 P.M. to 3.00 P.M (Tender submitted late will not be accepted)
4	Place of submission of T.D.	Office of the General Manager, Sodepur Area, PO: Sundarchak, Dist: Burdwan (WB) PIN.713360,
5	Date & time of opening of tender	On 21.03.2025 at 3:30 P.M. at the office of General Manager, Sodepur Area (Survey Dept.). If the office happens to be closed on date of receiving/opening of tender as specified, the tender will be received / opened on next working day at the same time and venue. No tender document will be issued or received by post.

**1. Earnest Money (EMD):**

Rs.1400.00 for Sl.No-1(a), Rs.2300.00 for Sl.No-1(b), Rs.2400.00 for Sl.No-1(c) (1.25 % of the annualized value of estimated cost/estimated cost whichever is less, rounded off to next hundred rupees subject to maximum of Rs.50 Lakhs.) as Earnest Money/ Bid Security.

1.1 The Bidder will have to make the payment of EMD through online mode only. In Online mode the Bidder can make payment of EMD either through net-banking from designated Bank/s or through NEFT/ RTGS from any scheduled Bank.

(i) Net-Banking: In case of payment through net-banking the money will be immediately transferred to designated Account.

(ii) NEFT/ RTGS: In case of payment through NEFT/ RTGS the Bidder will have to make payment as per the Challans generated by

system on e-Procurement portal before submission of bid. The EMD payment through NEFT/ RTGS mode should be made well ahead of time to ensure that the EMD amount is transferred to account before bid submission.

1.2 Bidder will be allowed to submit his/her bid only when the EMD is successfully received in designated account and the information flows from Bank to e-Procurement system.

In online payment of EMD, if the payment is made by the Bidder within the last date & time of bid submission but not received by the Company within the specified period due to any reason then the bid will not be accepted. However, the EMD will be refunded back to the Bidder.

**NOTE 1:** Bidder is advised **not to pay EMD through IMPS mode** as such payments are not acceptable for submission of bid by the system.

## 2. ELEGIBILITY CRITERION

a) **WORK EXPERIENCE:** The intending tenderer must have in its name as a prime contractor experience of having successfully completed similar works during last **7 (Seven) Years** ending last day of month previous to the one in which bid applications are invited (i.e. eligibility period) should be either of the following: -

**Three similar** completed works each costing not less than the amount equal to **40%** of the estimated cost.

**OR**

**Two similar** completed works each costing not less than the amount equal to **50%** of the estimated cost.

**OR**

**One similar** completed work costing not less than the amount equal to **80%** of the estimated cost.

(In case the bidder is not a prime contractor but a sub-contractor, the bidder's experience as sub-contractor will be taken into account if the contract in support of qualification is a sub-contract in compliance with the provision of such sub-contract in the original contract awarded to prime contractor.)

The work experience of the bidder for those works only shall be considered for evaluation purposes, which are completed on or before the last day of month previous to one in which tender has been invited. The experience of incomplete/ongoing works, as on the last date of eligibility period will not be considered for evaluation.

If the referred work includes Supply & installation as well as maintenance after supply and installation, the experience of such work may be considered as 'acceptable' if the supply and installation part is completed as on the last date of 'eligibility period', even if maintenance work is ongoing, and the certificate issued clearly stipulates the same.

While considering the value of completed works, the full value of completed works will be considered whether or not the date of commencement is within the said **7 (Seven) Years** period.

Cost of previous completed works shall be given a simple weightage of **5%** per year to bring them at current price level, while evaluating the qualification requirement of the bidder. Such weightage shall be considered after end date of completion. Updating will be considered for full or part of the year (total no. of days / 365) i.e. considering 365 days in a year, **till the last day of month** previous to one in which bid has been invited.

**The definition of SIMILAR nature of work:**

**"For SL.No-1(a) Surveying of coal stock measurement, volume calculation and printing of drawing"**

**"For SL.No-1(B) Scanning of hard copy plan, Rubber sheeting/Grid fixing of the scanned image, Composition /up dation of plan,Scale conversion and printing"**

**"For SL.No-1 ( C ) Scanning of hard copy plan, Rubber sheeting/Grid fixing of the scanned image, Composition /up dation of plan, Scale conversion and printing"**

b) **GOODS & SERVICES TAX (GST) - (Not Applicable for Exempted Goods/Services)**

The bidder should be either: GST Registered Bidder/Dealer (But not under Composition Scheme) **OR** GST unregistered Bidder/Dealer

The following documents depending upon the status w.r.to GST as declared by Bidder in the BOQ sheet:

- i. Status: GST registered Bidder/Dealer (But not under Composition Scheme):
  - a. Document: GST Registration Certificate (i.e. GST identification Number) issued by appropriate authority.
- ii. Status: GST unregistered bidder/Dealer:
  - a. Document: A Certificate from a practicing Chartered Accountant having membership number with Institute of Chartered Accountants of India certifying that the bidder is GST unregistered bidder/dealer in compliance with the relevant GST rules.

If turnover of Bidder exceeds exemption/threshold limit, the Bidder must have GST registration as per GST Act and rules.

c) **LEGAL STATUS OF THE BIDDER**

Any one of the following document:

- i. Affidavit or any other document to prove proprietorship/individual status of bidder.
- ii. Partnership deed containing name of partners.

iii. Memorandum & Article of Association with certificate of incorporation containing name of bidder.

- d) **VALID PERMENANT ACCOUNT NUMBER (PAN)** - PAN card issued by Income Tax department, Govt. of India.
- e) **LETTER OF BID (LOB)**-Letter of Bid on the bidder's letter head in the prescribed format.
- f) **UNDERTAKING**- An undertaking regarding genuineness of the information furnished by him and authenticity of documents by him in support of his eligibility, as per submitted format given in the tender documents.

**3. PRICE BID:** - The Price-bid will be in Item Rate BOQ format and the bidder will have to quote for all the tendered items and the L-1 will be decided on overall quoted value (i.e. Cost to company).

**NOTE 1:** The rates quoted by bidder shall be inclusive of all Taxes, if any applicable, but excluding Goods & Service Tax (GST) & GST Compensation Cess.

**DECISION OF L1: The L-1 will be decided based on "COST TO COMPANY" in the following manner:**

- i) **If Input Tax Credit is Available:**  
COST TO COMPANY = Quoted Price of Bidder excluding (GST\*+GST Compensation Cess) (as applicable)
- ii) **If Input Tax Credit is Not Available:**

COST TO COMPANY = Quoted Price of Bidder excluding GST\* and GST Compensation Cess (as applicable) (+) Amount of GST + GST Compensation Cess (as applicable)

**NOTE: \*GST will be calculated manually and added to L1 value for arriving out CTC of in case**

**Payment/deposit of GST is the responsibility of the Contractor (Supplier).**

**NOTE:** Payment of GST and GST Compensation Cess (if applicable) would be made to the Contractor only on submission of Bill/Invoice in accordance with the provision of relevant GST Act & Rules and after filing of return online on the GST Portal. Input Tax Credit is to be availed by ECL as per rule.

The Price-bids of the tenderers will have no condition. The Price Bid which is incomplete and not submitted as per instruction given above will be rejected.

**4. AWARD OF CONTRACT (AOC):** After competent approval and financial concurrence of TCR, the work order to the L-1 bidder will be issued and the original copy will be sent to the bidder through registered/speed post/registered email.

5. All documents submitted should be duly signed by the bidder along with the seal.

**6.PERFORMANCE SECURITY/SECURITY DEPOSIT:-**

**Security Deposit shall consist of two parts;**

- a) Performance Security to be submitted at award of work and
- b) Retention Money to be recovered from running bills.

The security deposit shall bear no interest. **Performance Security should be 5% of contract amount and should be submitted within 21 days of issuance of LOA by the successful bidder in any of the form given below:**

Demand Draft drawn in favor of Eastern Coalfields Ltd on any Scheduled Bank payable at its Branch at Asansol.

The Earnest Money/ Bid Security deposited in the form of Bank Guarantee shall be discharged when the Bidder has signed the Agreement and furnished the required Performance Security/ 1st part of security deposit.

The bid security deposited in the form of Demand draft/ cash may be adjusted against the Performance security (1st part of security deposit) at bidder's option. **All running on account bills shall be paid at 95% (ninety-five percent) of work value. The balance 5% shall be treated as retention money and will be second part of security deposit.** Failure of the successful bidder to comply with the requirement as above shall constitute sufficient ground for cancellation of the award of work and forfeiture of the bid security/ earnest money.

In addition to the above penal measures, **the company shall ban such defaulting contractor for 02 (two) years from being eligible to submit Bids in CIL and its subsidiaries from the date of issue of such letter.**

7. Every Tenderer is expected, before quoting his rates, to go through the requirements of materials/workmanship under specification/requirements and conditions of contract and to inspect the site/area of the proposed work at his own cost.

**It shall be deemed that the tenderer has visited the site/area and got fully acquainted with the working conditions and other prevalent conditions and fluctuations thereto whether they actually visited the site/area or not and have taken all the above factors into account while quoting his rates.**

8. All Duties taxes and other levies, payable by the contractor (**Excluding GST and GST Compensation Cess (if applicable)**) under the contract or for any other cause as applicable on the last date of submission of tender shall be included in the rates, prices and the total bid price submitted by the bidder. All incidentals, overheads etc. as may be attendant upon execution and completion of works shall also be included in the rates, prices and total bid price submitted by the bidder. However, such duties, taxes, levies etc. which is notified after the last date of submission of tender and / or any increase over the rate existing on the last date of submission of tender shall be reimbursed by the company on production of documentary evidence in support of payment actually made to the concerned authorities.

The company reserves the right to deduct/withhold any amount towards taxes, levies, etc. and to deal with such amount in terms of the provisions of the Statute or in terms of the direction of any statutory authority and the company shall only provide with certificate towards such deduction and shall not be responsible for any reason whatsoever.

**9. Cancellation of LOA / Work order:** In case the successful bidder fails to submit the Performance Security and Additional Performance Security, if any, within the stipulated time then the award of work shall be cancelled with forfeiture of the bid security/earnest money.

**10.** If the contractor fails to complete the work and clear the site on or before the date of completion or extended date of completion, he shall without prejudice to any other right or remedy available under the law to the company on account of such breach, pay as compensation (Liquidated Damages):

- i) @ half percent (½ %) of the contract amount/, per week of delay.
- ii) 10% of the contract-value of group of items/ revised completion value of group of items whichever is less, for which a separate period of completion is originally given.

The amount of compensation may be adjusted or set off against any sum payable to the contractor under this or any other contract with the company.

**11. Bid Validity:** The validity period of the tenders shall be **120** (One Hundred and Twenty) **days** from the end date of bid submission. In exceptional circumstances, prior to expiry of the original time limit, the Employer may request the bidders to extend the period of validity for a specified additional period. The employer's request and the bidder's responses shall be made in writing. A bidder may refuse the request without forfeiting his bid security. A bidder agreeing to the request will not be required or permitted to modify his bid but will be required to extend the validity of his bid security/EMD (if submitted in the form of BG) for a period of the extension.

**12. Site Visit:** The Bidder, at the Bidder's own responsibility, cost and risk, is encouraged to visit and examine the Site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for execution of the works. The cost of visiting the Site shall be at the Bidder's own expense.

**13.** The contractor/ contractors shall make necessary payments of the Provident Fund for the workmen employed by his for the work as per the laws prevailing under provisions of CMPF and Allied Schemes and Miscellaneous provisions Act-1948 or Employees Provident Fund and Miscellaneous Provision Act-1952 as the case may be and will have to recover statutory dues and deposit the same along with employer's contributions (contractor's share) to the respective CMPF/EPF Offices and to submit statutory returns under intimation to principle employer.

**14. MSE REGISTRATION CERTIFICATE AND SC/ST CERTIFICATE if applicable**

**15.** The payment to the labour is to be made through bank only and the statement is to be submitted for confirmation. The contractor has to be registered on CLIP and the wage sheet produced by it to be submitted before making any payment.

**16. Implementation of CMPF/EPF:** The tenderer shall have to ensure implementation of CMPF/EPF, if applicable, in respect of the workers deployed by him as detailed in the tender document.

**17.** The contractor has to make necessary payments of the wages for the workmen employed by his for the work as per **Coal India High Power Committee/ minimum wages Act applicable**. The payment of wages for workmen should be made through Nationalized Bank only.

**18.** ECL, reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever or distribution of the work amongst different tenderers.

**19.** ECL will not be liable for any compensation due to stoppage/change in the scope of work due to local disturbance, change in Govt. Policy, law & order or judiciary, obstruction or delay by any outside agency.

**20.** Electrical License and Electrical Supervisor ship certificate must be submitted with tender documents only for overhead line related jobs.

**21.** All other standard terms and conditions of Civil Engineering Manual and ECL are applicable.

**Area Survey Officer**  
**Sodepur Area**

Cc:

- i) CVO, ECL (HQ), Sanctoria.
- ii) All Area Survey Officer, ECL – wide circulation please.
- iii) AFM/Area Survey officer/APM Sodepur Area.
- iv) Agent DMC/BMP/Chinakuri-Sodepur/Parbelia Group of Mines
- v) Asansol Chamber of Commerce, 361, GT Road, Asansol, Dist. Burdwan Pin No.713303.
- vi) Raniganj Chamber of Commerce, BP Khaitan Road, PO - Box 5, Raniganj Pin – 713347.
- vii) Asansol Small Scale Ancillary Association, 81, GT Road (E) Murgasol, Burdwan, Pin-713303.
- viii) Cashier/Notice Board, Sodepur Area.

