



Eastern Coalfields Limited
(A Subsidiary of Coal India Limited)
Office of the Agent, Satgram Project.
P.O. - Devchandnagar, Dist. – Paschim Bardhaman, Pin- 713332

Ref. No. : ECL/SP/AGENT/TENDER NOTICE/2026/ 713

Date : 09.05.2026

Quotation Notice

Sealed Item/ Item Rate Quotations in Single Part are hereby invited from the experienced, interested parties/agencies for the following works as mentioned below:

1. Quotation Details:-

SL No.	Description of Jobs	Job Estimated Value/ Estimated Contract Value (Including GST)(Rs.)	Period of work	Earnest Money Cost @1.25% of Estimated Contract Value Including GST Rounded off to the next hundred(Rs.)
1.	Calibration of 1 No of Local Methane Detector at Satgram Project.	54,280 (incl.GST)	4 times in current F.Y 26-27 at an interval of 3 months.	Rs. 700/-
2.	Location of Work	Satgram Project		

2. Important Details:-

SL No.	Particular	Dates
1.	Tender Publication Date	11.05.2026 from 09:00AM
2.	Start Date for Downloading/ collecting Quotation Document	11.05.2026 from 10:00AM
3.	Last Date for Downloading/collecting Quotation Document	30.05.2026 upto 11:00AM
4.	Start Date for Submission of Bids	11.05.2026 from 10:00AM
5.	Last Date for Submission of Bids	30.05.2026 upto 04:00PM
6.	Date of Opening of Bids (At office of the Agent, Satgram Project Colliery)	01.06.2026 from 10.00 AM

Details may be seen in the tender document. Documents can be had from the office of the **Agent, Satgram Project, Satgram-Sripur Area, PO: Devchand Nagar, Dist: Paschim Bardhaman, Pin:713332.**

The Quotation Documents can be Downloaded from the Website of Eastern Coalfields Limited i.e. easterncoal.nic.in & www.eprocure.gov.in.

3. Important Details and Instructions: -

- 1) Sealed filled up Quotations in Single Part will be received in the office of the **Agent, Satgram Project** in the aforementioned time period along with the following documents: -
 - i) Copy of Pan Card duly attested (With Signature and Seal) by the bidding agency.
 - ii) The bidder is required to select his relevant Goods and Service Tax Status (One of Three) from the following and Submit the required Documents(S):

d

SL No.	Goods and Service Tax Status	Document Required to be Submitted	Tick any one of the
1.	GST Registered Bidder under Regular Scheme	Document: GST Registration Certificate (i.e. GST identification Number) issued by appropriate authority of India, duly attested (with Signature and Seal) by the bidding agency.	
2.	GST Registered Bidder under Composition scheme	Document: GST Registration Certificate (i.e. GST identification Number) issued by appropriate authority of India, duly attested (with Signature and Seal) by the bidding agency.	
3.	GST Unregistered Bidder/ Dealer	Document: A certificate having UDIN from a parting chartered Accountant having membership number with institute of Chartered Accountants of India certifying that the bidder in GST unregistered bidder in compliance with relevant GST rules of India duly attested (With Signature and Seal by the bidding agency)	

iii) Earnest Money of Rs.700/- in the Form of Banker's Cheque/ Demand Draft Drawn from a Scheduled Bank in Favor of Eastern Coalfields Limited, Asansol-III. Payable at Asansol III.

Note: Micro and Small Enterprises (MSEs) as defined in the MSE Procurement policy issued by Department of Micro, small and Medium Enterprises (MSME) are exempted from submission of EMD, for which they have to submit Udyam Registration Certificate (Applicable for service tenders only)

iv) Quotation inviting Notice documents can be download from the website of Eastern Coalfields Limited i.e. easterncoal.nic.in & attested (with signature and seal) by the bidding agency as token of acceptance of Terms & Conditions and same shall be submitted along with the bid.

V) All the documents submitted should be sealed and signed by the bidder or his authorized representative. In case the authorized representative is signing documents/submitting the bid, then an Authorization letter to that effect has to be submitted along with the bid.

VI) If the bidder is unsuccessful, then the EMD deposited by the bidder will be refunded. For this purpose, the bidders are also required to fill and submit the Bank mandate.

VII) Price Bid as per the instructions stipulated below.

VIII) Quotations will be /shall be submitted in person in the prescribed format as mentioned above at the following address only before the deadline for bid submission: -

Agent, Satgram Project, Satgram-Sripur Area, PO: Devchand Nagar, Dist: Paschim Bardhaman, Pin:713332.

It is the responsibility of the bidder to ensure that the bid is received in the prescribed quotation box in the office of the before the last date (and time) of bid submission, failing which the bid will be considered invalid.

II) Bid shall be submitted in the following manner: -

Envelope/ Cover shall contain the following duly stamped and signed-

- The earnest money/Valid EMD exemption document (As applicable)
- PAN details
- Copy of valid GST registration certificate to be enclosed
- Power of Attorney, as applicable
- Bid document duly signed
- Proforma for undertaking as per the given format (Annexure I)
- BOQ duly filled. (Annexure II)

j) Check list as per Annexure III.

i) Work Experience

j) Copy of EPF/ CMPF registration certificate to be enclosed (if required).

The envelope/ covers shall be sealed and submitted by the bidder. The envelope/ cover shall indicate the name of the work, name of the bidder along with the address, reference Tender Notice No., Contact Number and E-mail ID.

Quotation without earnest money or valid EMD exemption document (as applicable) shall be rejected.

The Intending bidder must have in its name or proportionate share as a member of Joint Venture/Partnership firm experience of having successfully completed similar works, as a prime contractor, during last 7(seven) years.

Ending last day of month previous to the one in which bid applications are invited (ie. eligibility period) should be any of the following:-

Three similar completed works each costing not less than the amount equal to 40% of the estimated cost put to tender.

Or

Two similar completed works each costing not less than the amount equal to 50% of the estimated cost put to Tender.

Or

One similar completed work costing not less than the amount equal to 80% of the estimated cost put to tender Experience for those works only shall be considered for evaluation purposes, which match eligibility requirement stipulated above, on or before the last day of month previous to one in which tender has been invited (publication date of NIT).

Cost of previous completed works shall be given a simple weight age of 5% per year to bring them at current price level, while evaluating the qualification requirement of the bidder. Such weight age shall be considered after end. date of completion. Updating will be considered for full or part of the year (total no. of days/365) i.e. considering 365 days in a year, till the last day of month previous to one in which bid has been invited.

In case the bidder is not a prime contractor, but a sub-contractor, the bidder's experience as sub-contractor will be considered, against suitable document that the contract in support of qualification is a sub-contract in compliance with the provision of such sub-contracts in the original contract awarded to prime contractor. The document may be issued by owner/Govt. department on behalf of the owner.

The definition of similar work shall be as follows:

1: Any kind of Calibration of Local Methane Detector (LMD) / other safety instruments type of job.

In respect of the above eligibility criteria the bidders are required to furnish the following information on-line :

i) Description of qualifying experience (similar nature).

ii) Work order Number/Agreement Number of each experience.

iii) Name & address of Employer/Work Order Issuing authority of each experience.

iv) Percentage (%) share of each experience (in case the experience has been earned by the bidder as a partner in a partnership firm then the proportionate value of experience in proportion to actual share of bidder in that partnership firm will be considered against eligibility else it shall be taken as 100%).

v) Executed Value of work against each experience

Start date & end date of each qualifying experience (similar nature)

The envelope/ covers shall be sealed and submitted by the bidder. The envelope/ cover shall indicate the name of the work, name of the bidder along with the address, reference Tender Notice No., Contact Number and E-mail ID.

The evaluation of quotations received shall be done in line with evaluation done in Single cover system. The evaluation will be done based on the documents submitted by the bidder along with his bid and no clarification shall be sought from bidders. Quotation without earnest money or valid EMD exemption document (as applicable) shall be Rejected.

III) it is the responsibility of the bidder to ensure that the bid is received in the office of the Agent, Satgram Project deadline for bid submission. The sealed quotations will be opened on the scheduled date in the presence of the bidder and their authorized representatives who choose to be present.

IV) Bids determined to be substantially responsive will be checked by the employer for any arithmetical errors. Errors will be corrected by the employer as follows:

- a. In case of discrepancy in rates between description in words and figures, the rate which corresponds to the amount worked out by the contractor shall be taken as correct.
- b. in case of discrepancy in amount quoted by the contractor due to calculation mistakes of the unit rates and quantity, the unit rate shall be regarded as firm and amount corrected.
- c. When the amount of an item is not worked out by the contractor or if it does not correspond with the rates written either in figures or words, then the rates quoted by the contractor in words shall be taken as correct.
- d. Discrepancy in totaling or carry forward in the amount quoted by the contractor shall be corrected.

V) After checking for calculation errors, the documents submitted by L-1 bidder as enlisted in the NIQ will be put up to the Tender Committee. The tender Committee will examine the documents. In case the L-1 bidder submits requisite documents as per NIQ, then the bidder will be considered eligible for award of Contract.

In case the L-1 bidder fails to comply the eligibility requirement as per NIT, then his bid shall be rejected and EMD of L-1 bidder will be forfeited. The quotation notice shall be cancelled and re-invited

In case the L1 bidder is technically eligible but rejection is due to high rate quoted by him/her then the quotation notice shall be cancelled and reinvited.

It is responsibility of Bidders to submit legible/clearly readable scanned copy of all the required documents.

If L1 bidder backs out (i.e. Techno commercially established L1 bidder), the EMD will be forfeited and the bidder will be debarred for minimum one (1) year from participating in tenders in CIL/Subsidiary.

VJ) The price bid must be carefully filled in by the bidder. All duties, taxes (excluding Goods and Services Tax (GST) & GST Compensation Cess (if applicable) only) and other levies, royalty, building and construction workers cess (as applicable in States) payable by the bidder/Contractor under the Contract, or for any other cause as applicable on the last date of submission of Bid, shall be included in the rates, prices and the total Bid Price submitted by the Bidder. The Rates must be quoted against each item in words as well as figures. Any kind of cutting and overwriting should be avoided. In case of any discrepancy in the Quoted Rate in Words and in Figures, the one mentioned In Words shall be considered as final. Hence, bidders must fill in the Price Bid very carefully. The Price Bid should also contain Name of Agency, Address, Signature and Seal of the Agency falling which the Price Bid will be considered invalid.

The L-1 will be decided based on "COST TO COMPANY"

Applicable GST, if any, either payable by bidder or by company under reverse charge mechanism shall be applicable.

All investments, operating expenses, incidentals, overheads, leads, lifts, carriages, tools and plants etc. as may be attendant upon execution and completion of works shall also be included in the rates, prices and total Bid price submitted by the bidder.

However, such duties, taxes, levies etc. which is notified after the last date of submission of Bid and/or any increase over the rate existing on the last date of submission of Bid shall be reimbursed by the company on production of documentary evidence in support of payment actually, made to the concerned authorities.

Similarly, if there is any decrease in such duties, taxes and levies the same shall become recoverable from the contractor. The details of such duties, taxes and other levies along with rates shall be declared by the bidder.

The item wise rate quoted by bidder shall be inclusive of all taxes, duties & levies but excluding GST & GST Compensation Cess, if applicable. The payment of GST and GST Compensation Cess by service availed (i.e. CIL/Subsidiary) to bidder/contractor (if GST

payable by bidder/contractor) would be made only on the latter submitting a Bill/invoice in accordance with the provision of relevant GST Act and the rules made there under and after online filing of valid return on GST portal. Payment of GST & GST Compensation Cess is responsibility of the service provider/contractor.

However, in case bidder/contractor is GST unregistered bidder/dealer or GST registered under composition scheme in compliance with GST rules, the bidder/dealer shall not charge any GST and/or GST Compensation Cess on the bill/invoice. In case of unregistered dealer/bidder, GST,

if applicable will be deposited by CIL/Subsidiary directly to concerned authorities in terms with GST provisions.

Input tax credit is to be availed by CIL/Subsidiary as per rule.

If CIL/Subsidiary fails to claim Input Tax Credit (ITC) on eligible Inputs, input services and Capital Goods or the ITC claimed is disallowed due to failure on the part of supplier/vendor of goods and services in incorporating the tax invoice issued to CIL/Subsidiary in its relevant returns under GST, payment of CGST & SGST or IGST, GST (Compensation to State) Cess shown in tax invoice to the tax authorities, issue of proper tax invoice or any other reason whatsoever, the applicable taxes & cess paid based on such Tax invoice shall be recovered from the current bills or any other dues of the supplier/vendor along with interest and penalty, if any.

Note:-

During the execution of the contract if the GST status of the bidder changes, then the payment of GST, if any, to the contractor will be made as per the GST status declared by the bidder during tender stage based on which cost to company has been ascertained or at actuals, whichever is lower.

VII) The participating agencies are hereby advised to keep checking the websites easterncoal.nic.in for any corrigenda issued in respect of this Notice inviting quotation, extension in Document Dates, Bid Submission Dates and Date of Bid Opening, etc., to keep themselves updated.

VIII) Security Deposit shall consist of two parts:

A. EMD or Successful bidder submitted during submission of bid shall be treated as performance Security and
B. Retention Money to be recovered from running bills. The security deposit shall bear no interest. Performance Security should be refunded within 14 days of the issue of defect liability certificate (taking over certificate with a list of defects).

All running on account bills shall be paid at 95% (ninety-five percent) of work value. The balance 5% shall be treated as retention money and will be second part of security deposit. Retention Money should be refunded after issue of No Defect Certificate.

The Company shall be at liberty to deduct/appropriate from the security deposit such sums as are due and payable by the contractor to the company as may be determined in terms of the contract, and the amount appropriated from the security deposit shall have to be restored by further deduction from the contractors subsequent on account running bills, if any.

REFUND OF SECURITY DEPOSIT: The refund of security deposit shall be subject to company's right to deduct/ appropriate its due against the contractor under this contract or under any other contract.

On completion of the entire work and issue of defect liability certificate (taking over certificate with a list of defects) by the safety officer-in-charge, one half of the security deposit remaining with the company (Performance Security) shall be refunded as elaborated above.

The other half (Retention Money) shall be refunded to the contractor after issue of No Defect Certificate by the safety officer-in-Charge on the expiry of Defect Liability Period of six months, subject to the following conditions:

a) Any defect/defects in the work, if defect/ defects, if detected after issue of defect liability certificate (Taking over certificate with list of defects) is/are rectified to the satisfaction of the safety officer-in-Charge within the said defect liability period of six months or on its due extension till completion of the rectification works as required.

IX) Bid Validity: The Bid Validity Period will be 120 (one hundred twenty) days from the end date of bid submission. The validity period of tender shall be decided based on the final end date of submission of bids.

X) Provisions for dealing with variations in respect of Abnormally High Rate (AHR) and

Abnormally Low Rate (ALR) items:

The abnormally high rate Items are those whose quoted rates are more than 20% of the Justified rates decided by the owner.

The abnormally low rate items are those whose quoted rates are less than 20% of the Justified rates decided by the owner.

4. Penal Clauses/Recovery of Damages: -

i) The work shall be started within 7 days of issue of work order and the calibration of the LMD shall be done 4 times in current F.Y 26-27 at an interval of 3 months as per the work order.

ii) in case of failure to complete the work on or before the scheduled date of completion, compensation shall be payable @ 0.5% of contract price/revised contract price whichever is less per week of delay. The total value of such compensation shall not exceed 10% of awarded value/revised completion value whichever is lower.

iii) in case of failure to start the work within stipulated time, the company shall be at liberty by giving 15 days' notice in writing to start the work, failing which to forfeit the earnest money deposited by the bidder and to rescind the work order. Additionally, the bidder will be debarred from participating in future tenders for a minimum period of 12 months.

5. The tender shall have to ensure implementation of CMPF/EPF, if applicable, in respect of the workers deployed by him. Payable statutory payments like PF & ESI contributions paid to the Contract workers as applicable shall be reimbursed to the contractor on production of proof of payment limited to the maximum likely number of Workmen to be deployed as indicated in the quotation document.

6. CIL/Subsidiary (ECL) reserves its right to accept or reject any or all the quotations without assigning any reason whatsoever or to distribute the work amongst the bidders.

Note: BoQ attached.



**Ch. Manager (Min)/Agent
Satgram-Ratibati Gr. of Mines**

Distribution:

1. G.M.(Vigilance),ECL.
2. GM (Safety), ECL, HQ, Sanctoria.
3. Public Relation Deptt, ECL, HQ, Sanctoria.
4. G.M. Satgram-Sripur Area.
5. AGM/AFM/ASO(SAFETY)/MM, Satgram-Sripur Area.
6. All T.C.Members, Satgram Project.
7. Raniganj Chamber of Commerce, BP Khaitan Road,PO-Box-5,Raniganj.
8. Notice Board, Satgram Project.
9. Office Copy.



General Terms & Conditions

1. **Place of Work:** Satgram Project
2. **Engineer In-charge/ Colliery Manager/Engineer:** Safety Officer
3. **Commencement of work:** Shall be treated from 1st day of issue of Work Order **OR** Date of handing Over of site whichever is later.
4. **Completion Time:** 4 times in current F.Y 26-27 at an interval of 3 months
5. **Payment:** 30 Days Credit.
6. **Statutory deductions:** TDS, GST-TDS, as applicable shall be recovered from the bills.
7. **Security Deposit deductions:** (5% of total contract Value) which is to be recovered from Running Bills.
8. **Paying Authority:** Area Finance Manager, Satgram-Sripur Area.
9. **Payments to Laborers:** Contractor shall make payment to their laborers as per Minimum Wages Act applicable.
10. **Insurance of workmen:** Contractor at their own cost shall make arrange insurance for their workmen against any accident etc. to protect their own interest and the interest of workmen. Failure of contractor shall not absolve them from their obligations. Compensation, if any, shall have to be paid & borne by the contractor only.
11. **Liquidated Damage (LD):** For delay, L.D @ 1/2% per week shall be levied on the value of incomplete portion of work. Maximum LD shall be 10%.
12. **Photo Identity Card:** Contractor shall issue photo identity card to their workmen valid throughout the period of contract.
13. **Security of Material:** Until the work is completed and handed over to ECL Satgram Sripur Area, contractor shall be responsible for security of all material related to this contract.
14. **Safety:** Contractor has to execute the work under the supervision of their supervisor with all safety precautions. Workers should be properly trained for the assigned job.
15. **Applicability of Rules:** All rules, regulations, Acts notified by the Govt. shall be applicable to the tender/contract.

NOTICE INVITING TENDER

Annexure-I

PROFORMA FOR UNDERTAKING TO BE SUBMITTED BY RIDDERS (ON BIDDER'S LETTER HEAD) FOR GENUINENESS OF THE INFORMATION FURNISHED AND AUTHENTICITY OF THE DOCUMENTS SUBMITTED IN SUPPORT OF HIS ELIGIBILITY

FORMAT OF UNDERTAKING

I/We.....Proprietor/ Patnerer/ Legal Attorney/Director/ Accredited Representative of M/S.....Solemnly declare that:

1. I/We am/ are submitting bid for workagainst NIQ No.- dated..... and I/ We offer to execute the work in accordance with all terms, conditions and provisions of the bid.

2. My self/Our Partners/directors don't has/have any relative as employee of have of Coal India Limited.

OR

The details of relatives of My self/ our partners/ Directors working as employee of Coal India Limited is as follows

a) Name of the employee

b) Place of posting

C) Department

D)Designation

E) Type of Relation-Wife/Hushed /Father Step Father/Mother/Step-Mother/Son/Step-son/ Son's wife/Daughter/Daughter's Husband Brother Step-Brother/ Sister/Stet-Sister

3. All information furnished by me/us in respect of fulfillment of eligibility criteria and qualification information of this Bids is complete, correct and true.

4. All copies e credentials and documents submitted along with bid are genuine, authentic, true and valid

5. I/We hereby undertake that we shall register and obtain license from the competent authority under the contract labour (Regulation & And Abolition Act) in relevant, if applicable

6. *I/We hereby confirm that we have registration with CMPF/EPF Authorities. We shall make necessary payments as required under law.

OR

* I/We hereby undertake that we shall takes appropriate steps for registration as relevant under CMPF/EPF authorities, if applicable. We shall make necessary payments as required under law.

7. * I/We have not been banned or delisted by any Govt., or Quasi Govt. Agencies or PSU.

OR

*I/We.....have been banned by the organization named'..... for a period of..... year/s, effective from..... To.....

8. We,(Name of partners of partnership firm), partners of.....(Name of Name of Partnership Firm) hereby consent to abide by the relevant provisions of General Terms and Conditions of CMM/MCEW pertaining to arbitration.

9. We certified that the works /services offered by us against the tender for the work".....(Name of work)" against NIT No./Tander ID.....dated.....meet the minimum local content requirement and has local content:

*Equal to or more than 50% (Select this, in case of Class-I Local Suppliers) i.e%(indicating the percentage of local content).

*More than 20% but less than 50% (Select this, in case of Class-II Local Suppliers) i.e.....%(Indicating the percentage of local content)

*Delete whichever is not applicable

Note: If the estimated value of procurement is more than Rs. 10 crores, all the Bidders shall submit along with this Undertaking, a certificate (with UDIN) from the statutory auditor or cost auditor of the company (in case of companies) or from a practicing cost accountant or practicing chartered account (in respect of suppliers other than companies) giving the percentage of local content.

9. **Certificate regarding compliance to order no.F.No.6/18/2019-PPD dt.23/7/2020 as amended from time to time of Ministry of Finance, Dept. of Expenditure, Public procurement Division with respect to restrictions on procurement of goods, services or works from a Bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries-** I/We have read the Clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries, I/We certify that I am/we are not from such a country or, if from such a country, has/have been registered with the Competent Authority and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. I hereby certify that I/We fulfill all requirements in this regard and I am/ we are eligible to be considered,

Note: Where applicable, evidence of competent authority shall be attached along with this undertaking.

10. If any information and document submitted is found to be false/incorrect at any time, department may cancel my/our bid as action as Deemed fit may be taken against me/us, including termination of the contract forfeiture of all dues including Earnest money and banning of our firm and all the partners of the firm etc.

11. I/We have read, understood and agreed to the prevalent standard general terms and conditions of contract of ECL for civil contracts, which is applicable for this quotation notice.

*Delete whichever is not applicable.

Date: _____

Signature of Bidder

(In case of Partnership firm, signature of all partners with name)

d

ANNEXURE II
Bill of Quantity

SL No.	Description	Qty.	Unit	Rate	Amount
1.	Calibration of 1 No. of Local Methane Detector (LMD) at Satgram Project	04	Nos.		
	GST @18% (if Applicable)		AU		
	Total				

~~4~~

ANNEXURE III

Check List

NIT No: - Date:-.....

Name of Work:-
.....
.....

No.	Documents	Submitted/Not Submitted	Remarks
1	Tender Notice (Self attested with seal)		
2	Bill of Quantity (BOQ)		
3	MSME (Registered/ Un-registered)		
4	Demand Draft/EMD receipt Xerox (DD No. _____ Date:- _____)		
5	Annexure – II		
6	Bank Details		
7	Valid Legal Status Certificate		
8	Self-attested copy of PAN card to be enclosed (PAN No. _____)		
9	GST Certificate (If Applicable) (GST No. _____)		
10	Xerox copy of valid CMPF/EPF Registration Certificate issued by Competent Authority		
11	Work Experience {80% (01)/ 50%(02), 40% (03)}		
12	Vendor Code		
13	Total No. of pages submitted by Bidder (Incl. BOQ and Tender Notice)		

Dated

Signature of Bidder

